

CRS-OUTDOOR RECREATION PROGRAM
Monday–Friday 8:00 am–6:00 pm 801-581-8516
SUPPLEMENTAL CONTRACT FOR RENTAL PACKAGES

RESERVATIONS:

Renters must present a current student, faculty or staff ID card, or a driver's license. Rentals made with a driver's license must be paid for with a Visa, MasterCard or Discover Card. The first two (2) days of rental fees plus tax are required to hold a reservation. The **BALANCE IS DUE ONE WEEK PRIOR TO DAY OF PICK UP.**

CANCELLATIONS:

If you must cancel your reservation, you must do so seven (7) days before the pick-up date to receive a **90% refund or 100% shop credit.** If the cancellation occurs 3-6 days prior to pick-up date you will receive a **75% shop credit.** Cancellation made less than 3 days prior to pick up will result in loss of all fees paid.
Renter's Initials:_____ **Read by:**_____

CHECK-OUT PROCEDURES:

Equipment will be ready to pick up after 8:30 AM. The renter should schedule a check-out time with our office. Pick up time is:_____ Failure to schedule a time may result in delays. It can take up to 30 minutes to check-out equipment.

It is the renter's responsibility to inspect all equipment for damages. Any pre-existing damage must be noted on this form and initialed by an ORP staff member.

Renter's Initials:_____ **Read by:** _____

CHECK-IN and CLEANING PROCEDURES:

Equipment must be returned before 4:00 PM. Equipment returned after 4:00 PM will be charged an additional rental day.

Upon return, the renter must inflate and display all equipment for inspection and check-in by the O.R.P. staff. **All equipment must be clean for the next user.**

Renter's Initials:_____ **Read by:**_____

(An electric pump, water hose and cleaning equipment are available at the O.R.P.)

I agree to hold the University of Utah, its officers, agents and employees harmless for injury or death resulting from the rental or use of this equipment.

I agree to pay for the cost of any repair or replacement that may be done to keep the equipment in the same shape it was in when I checked it out.

The renter must sign below. This signature verifies that the renter has read the procedures stated above and agrees to abide by them.

I AGREE TO FOLLOW THESE POLICIES AND PROCEDURES IN ADDITION TO THOSE STATED ON THE RENTAL AGREEMENT FORM and SHARE THIS INFORMATION WITH ALL OF MY PARTY MEMBERS.

SIGNATURE:_____ **DATE:**_____

*****The above information was read to the customer when the reservation was made.*****

Phone reservation taken by:_____. Date & Time:_____ Contract number._____